

WE ARE COLCHESTER BOARD MEETING

19 August 2021 – 4pm Microsoft Teams





AGENDA

 Chairman's Welcome, Apologies & Declarations of Interest – Simon Blaxill (5 mins)
 MHCLG Update – Iain McNab (BEIS) (5 mins)
 Progress Report – Simon Thorp & Matthew Brown (10 mins)
 Levelling Up Fund – Adrian Pritchard (5 mins)
 Engagement Update – Clare Ratcliffe (10 mins)
 Decisions, Closing remarks & future meetings – Simon Blaxill (5 mins)







1.CHAIRMAN'S WELCOME

Simon Blaxill Chair









2. MHCLG UPDATE

lain McNab BEIS







3.PROGRESS REPORT



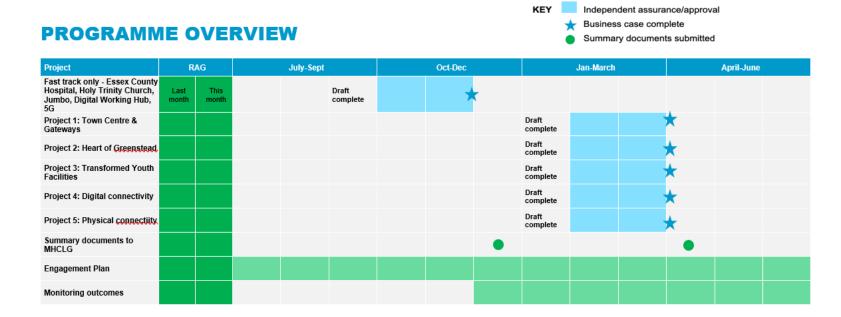
Simon Thorp Programme Manager

Matthew Brown Economic Development Projects Manager



- Programme Report circulated in advance
- Risks and Mitigations
- Standard track and fast track projects
- All Team Launch Event 13 July
- Recruitment Heart of Greenstead & Transformed Youth Facilities
- Getting involved Board members and networks
- Business Case Assurance scope of roles
- Project Sponsors and Owners





Top programme risks	RAG	Mitigations		Milestones		Budget		
Vineyard Gateway - consultation		Consult Historic England and supply evidence in writing. Update deliverables.	CBC - Mandy Jones, Matthew Brown	Achieved since last Board	Upcoming milestones	Actual spend	Budget	Forecast outturn
Essex County Hospital - public benefit		Provide specific evidence of public benefit including outputs and outcomes.	ECC - Steve Evison, Robert Willis	Project confirmations submitted, Governance	Commence Business Cases, <u>Define</u> scope of projects and PIDs, feasibility work to meet conditions.	£0	£18,200,000	£18,200,000
Jumbo - ownership		Confirm transfer from private ownership in writing.	CBC / Buildings Trust - Mandy Jones, Matthew Brown David	and Operational Structure confirmed with Sponsors and Owners.		Overall programme rating		
Transformed Youth Facilities - consultation and outcomes		Final clarity regarding Youth Zone and Town Deal required, Consultation plan for engaging young people must be provided. Outputs and outcomes to be carefully reviewed and met. Identified ECC lead required.	CBC / ECC - Lucie Breadman, Steve Evison, Essex Youth Service					

Accountable Body - Operational Management

TOWN DEAL PROGRAMME Sponsor – Adrian Pritchard Owner – Lindsay Barker PA support – Yvonne Towndrow

PROGRAMME OFFICE Programme Manager – Simon Thorp Programme Engagement Officer – Clare Ratcliffe PA Support – Tori Hanley (Programme & Projects) & Yvonne Towndrow (Town Deal Board) UMBRELLA THEMES – CBC LEADS - 5 umbrella themes encompassing 16 capital projects Note: Additional Project Management resources budgeted for from June 2021-March 2026 or sooner)

Youth Facilities	Town Centre	Heart of Greenstead	Digital Connectivity	Physical Connectivity
Sponsor -	Sponsor –	Sponsor –	Sponsor –	Sponsor –
Pam Donnelly	Lindsay Barker	Dan Gascoyne	Lindsay Barker	Lindsay Barker
Owner –	Owner –	Owner –	Owner –	Owner –
Lucie Breadman	Mandy Jones	Rory Doyle	Leonie Rathbone	Mandy Jones
PA support - Jessica Philp	PA support – Yvonne Towndrow	PA support – Louise Coe	PA support – Marie Smith	PA support – Yvonne Towndrow

Essex County Council-led projects - Jumbo (Buildings Trust), Transformed Youth Facilities, Essex County Hospital, Liveable Neighbourhood and Big Bikes, walking cycling route (Town Centre – University) & Wilson Marriage Digital Skills Hub.

OPERATIONAL PROGRAMME BOARD

Membership (proposed)

Adrian Pritchard – Programme Sponsor Lindsay Barker – Programme Owner & Sponsor – Town Centre, Physical Connectivity, Digital Connectivity Dan Gascoyne – Sponsor – Heart of Greenstead Pam Donnelly – Sponsor – Transformed Youth Facilities Steve Evison – Director Sustainable Growth, Essex County Council Louise Denyer / Amie Hall – Essex County Council Mandy Jones – Assistant Director – Place and Client Services Paul Cook – Section 151 Officer Matthew Brown – Economic Development Projects Manager Simon Thorp – Programme Manager – Town Deal Clare Ratcliffe – Engagement Officer – Town Deal



Project viability and project mobilisation

- Project/umbrella kick-off meetings and boards held or imminent
- Seeking partner funding agency/developer engagement (Greenstead)
- 5% 'up front' payment from MHCLG for project feasibility funding: immediate funding releases being made to projects
- This will enable viability-phase work to inform business cases, and is now underway
- Note: upto 18-weeks required for feasibility work and upto 4 weeks for business case where engaging Architect, QS, formal consultees
- Proportional approach to business cases.





4. LEVELLING UP FUND



Adrian Pritchard Chief Executive Colchester Borough Council



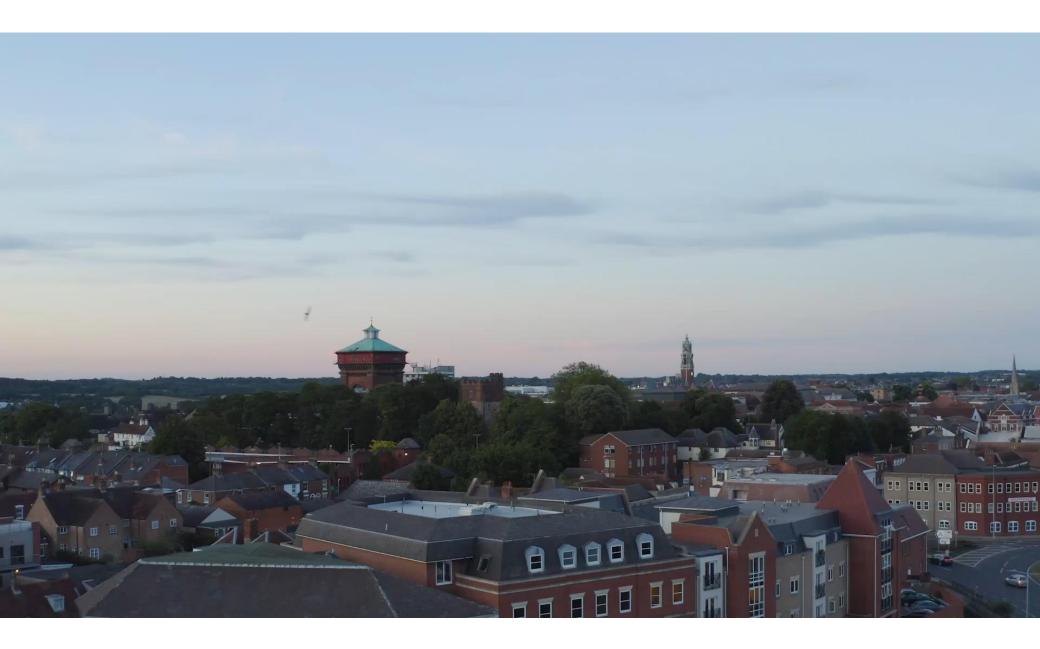
5.ENGAGEMENT UPDATE



Clare Ratcliffe Engagement Officer



- Engagement event 31st July postponed
- 'Plan B' Signals/ young people project
- Ward Cllrs presentations/ meetings
- Short film part 2 of the We Are Colchester story
- Engagement Strategy
- Webinar with One Colchester (September)
- Engaging with other stakeholders
- Public realm boards







6. DECISIONS, CLOSING REMARKS

FUTURE MEETINGS

Simon Blaxill





- Note Progress Report
- Note Internal Business Case assurance update
- Suggest Board members and others to support project delivery teams
- Note Engagement Strategy
- To note:
- Provisional 2021 Board meeting dates:
 - 21 October
 - 16 December